



rochford brady group

An MDA Company

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For Office Use Only

NEW ACCOUNT APPLICATION FORM

Form with fields for Company Name, Address, VAT Reg No, Telephone No, Fax No, Email Address, Contact Name, Accounts Payable Contact, Username, Password, Name of Service, and Subscription per annum.

Credit Terms

Our terms are strictly net monthly - e.g. January accounts must be settled by last week of February. Overdue invoices will result in your account being placed on stop and are subject to monthly interest charges. Please note that the account is renewed on an annual basis unless written notification of cancellation is received. I / We confirm that the above information is correct and complete and I / we confirm that we accept the above credit terms and terms and conditions of the service.

SIGNATURE:.....

DATE:.....

Direct Debit Mandate

Form for Direct Debit Mandate with fields for To: Rochford Brady Group, Originators ID No. (OIN), Originators Reference, and 1-5 instructions for bank details and signature.

The Direct Debit Guarantee:

This is a guarantee provided by your own Bank as a member of the Direct Debit Scheme, in which all Banks and Originators of Direct Debits participate. If you authorise payment by Direct Debit, then: Your Direct Debit Originator will notify you in advance of the amounts to be debited to your account. Your Bank will accept and pay such debits, provided that your account has sufficient available funds. If it is established that an unauthorised Direct Debit was charged to your account, you are guaranteed a prompt refund by your Bank of the amount so charged. You can cancel the Direct Debit in good time by writing to your Bank.